

# NCJAR

## 2010 Committee Volunteer Form

PARTICIPATE...GET INVOLVED...MAKE A DIFFERENCE

CONTRIBUTE YOUR TALENTS AND IDEAS AND ASSIST IN ENHANCING NCJAR'S MEMBERS SERVICES AND COMMUNITY PROJECTS. INDICATE YOUR COMMITTEE CHOICE (s) (label 1,2,3 in boxes) BELOW AND RETURN THIS FORM TO NCJAR.

**RETURN TO BOARD OFFICE BY NOVEMBER 20, 2009**

- Community Outreach** – Oversees the NCJAR “RCCF”. Provides meaningful programs which show that REALTORS® care about the communities in which they earn their livelihood.
- Circle of Excellence Verification:** Reviews and verifies applications for NJAR Circle of Excellence Sales Award. Meets daily from January 8<sup>th</sup> through January 22<sup>nd</sup>
- Grievance** – Acts as a “grand jury” in evaluation grounds for complaints against a member and decides if the complaint has sufficient merit for forwarding to Professional Standards Committee for a hearing. Limited openings. Mandatory educational sessions. Meets as required by the Executive Director and President of NCJAR.
- Legislation** – Promotes REALTORS® Political Action Committee and raises voluntary RPAC funds. Responds to IMPAC issues in communities. Monitors government affairs affecting our industry and interviews candidates during election years for recommended PAC donations. Meetings scheduled as needed.
- Member Development** – Enhances professionalism of members by developing and conducting timely and effective educational programs. Conducts orientations, continuing education programs, Knowledge & Network session, and provides in-office seminars and courses. Monitors our member resource center, orders materials and catalog items. Provides assistance at major functions, i.e.: Circle of Excellence, Installation, Annual meeting,
- Professional Standards** - Enforces the Code of Ethics by conducting hearings on the complaints of ethical violations and arbitrates monetary disputes. Limited openings. Mandatory educational sessions.
- Public Relations** - Attend all Board events, take photos, and submit materials to our PR firm. Works with PR firm on Board projects to insure ample publicity.
- Practical Applications** - Plans and implements training session in upcoming technology applications to better enhance the workplace for the membership. Works with multiple listing representatives. (Computer background a must)
- Volunteer Pool** – Provides a source of manpower for committee projects, task forces.
- Affiliates** - Works in conjunction with Member Development committee to provide programs and resources for the membership.

PLEASE PRINT CLEARLY

NAME \_\_\_\_\_ COMPANY: \_\_\_\_\_ PHONE: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

NORTH CENTRAL JERSEY ASSOCIATION OF REALTORS®, INC.  
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